Guidance based on Key Lines of Enquiry (KLoE)

NHS England

1. Transparency & Governance	Rating	Overall confidence levels	Comments
Will the LTP be both refreshed and republished by the deadline of 31 October 2018 with checked URLs, ensuring it is available on partner websites and in accessible formats for CYP, parents, carers and those with a disability?	Fully Confident		
If the plan is not refreshed by the 31st October 2018 deadline, has the CCG confirmed a progress position statement on the refresh on their website?			
Is the LTP appropriately referenced in the STP? Does the plan align with the STP and other local CYP LTPs? (CCGs are requested to provide a paragraph on alignment)	Fully Confident		Section 7 - 7.3
Does the LTP include baseline figures (15/16), updated figures (16/17, 17/18) and planned trajectories for:			
- finance (LTP investment and other wider investment that contributes to deliver of transformation)	Fully Confident		Section 6
- staffing (WTE, skill mix, capabilities)	Fully Confident		Appendix 4
- activity (e.g. referrals made/accepted; initial and follow-on contacts attended; waiting times; CYP in treatment) with a clear year on year plan that demonstrates how performance will improve in line with access targets and increase capacity to deliver evidence based interventions?	Fully Confident		Section 2 and Section 7 - 7.4 and 7.5
Does the refreshed LTP clearly evidence engagement with CYP and their parents/carers from a range of diverse backgrounds, including groups and communities with a heightened vulnerability to developing a MH problem, including CYP with Learning Disability/Autism spectrum disorder/Attention deficit hyperactivity disorder (ADHD)?	Fully Confident		Section 7 - 7.1 (and throughout)
Does it evidence their participation and co-production in:	Fully Confident		Section 7 - 7.1 and 7.2
- governance	Fully Confident		Section 7 - 7.1 and 7.2
- needs assessment	Fully Confident		Section 7 - 7.1 and 7.2
- service planning	Fully Confident		Section 7 - 7.1 and 7.2
- service delivery and evaluation	Fully Confident		Section 7 - 7.1 and 7.2
- treatment and supervision	Fully Confident		Section 7 - 7.1 and 7.2
- feedback to inform commissioning and services	Fully Confident		Section 7 - 7.1 and 7.2
Have the following relevant partners been consulted about the proposed key priorities of the refreshed LTP for 18/19:	Fully Confident		Section 9 and Appendix 6
- the chair of the Health and Wellbeing Board and their nominated lead members	Fully Confident		Section 9 and Appendix 6
- Children's Partnership arrangements	Fully Confident		Section 9 and Appendix 6
- specialised commissioning	Fully Confident		Section 9 and Appendix 6
- local authorities including Directors of Children's Services and Local Safeguarding Children's Boards	Fully Confident		Section 9 and Appendix 6
- local Transforming Care Partnerships	Fully Confident		Section 9 and Appendix 6
- local participation groups for CYP and parents/carers	Fully Confident		Section 9 and Appendix 6
Are there clear and effective multi-agency governance board arrangements in place with senior level oversight for planning and delivery and with a clear statement of roles, responsibilities and expected outputs?	Fully Confident		Section 9 and Appendix 6
Does the plan evidence a strategy on how to track and improve progress over the plan's period that includes KPIs? i.e. show yr1, 2, 3 etc.	Partially Confident		Section 7 and Appendix 5
Does the plan portray a culture of collaborative working across agencies and evidence of where stakeholders have worked in partnership to reduce fragmentation in commissioning and service delivery, including all key investment and performance information from commissioners and providers within the area?	Fully Confident		Section 7 - 7.3 (and throughout)
Does the plan demonstrate links with other key strategic reforms and plans for children and young people with MH conditions, for example Transforming Care and special educational needs and disability (SEND)?	Fully Confident		Section 5 - 5.7

2. Understanding Local Need	Rating	Overall confidence levels	Comments
Is there clear evidence that the plan was designed and built around the needs of all children and young people and their families locally who have or may develop a MH problem, including particular attention to groups and communities with a known heightened prevalence of MH problems, including CYP with LD/ASD/ADHD?	Fully Confident		Section 2 - 2.3
Does the LTP demonstrate how the needs of disabled children and young people, including those with a learning disability, autism or both will be met?	Fully Confident		Section 5
Does the plan evidence a strong understanding of local needs and meet those needs identified in the published Joint Strategic Needs Assessment (JSNA), whilst also identifying where gaps exist, with evidenced based plans in place to address these?	Fully Confident		Section 2 - 2.3
Does the plan make explicit how health inequalities are being addressed?	Fully Confident		Section 2 - 2.3 and Section 5 - 5.7
Does the plan contain up-to-date information about the local level of need and the implications for local services, including where gaps exist and plans to address this?	Fully Confident		Section 2 - 2.3

3. LTP Ambition 2018-2020	Rating	Overall confidence levels	Comments
Does the LTP identify a system-wide breadth of transformation of all relevant partners, including NHS England Specialised Commissioning, the local authority, third sector, youth justice and schools & colleges, primary care and relevant community groups?	Fully Confident		Section 4, Section 5 and Section 7
Does the LTP align with the deliverables set out in the Five Year Forward View for Mental Health with a clear vision as to how delivery will be different in 2020 and how this will be evidenced?	Fully Confident		Throughout
Does the plan evidence the whole system of care including:	Fully Confident		Section 4, section 5 and section 7 - 7.3
- prevention and early intervention, including universal settings, schools, colleges and primary care	Fully Confident		Section 4 and section 5
- early help provision with local authorities, Public Health and Directors of Children's Services	Fully Confident		Section 4 and section 5
- evidenced – based routine care	Fully Confident		Section 4 and section 5
- crisis care and intensive interventions	Fully Confident		Section 5 and section 7
- identifying needs, care and support for groups who may require alternative intervention types or settings or further outreach services, such as those who have experienced trauma or abuse, 3 or more adverse childhood experiences (ACEs), looked after children , children with learning disabilities, isolated communities, groups with historically poor access to mental health services, those at risk of entering the justice system. This is not an exhaustive list and will vary depending on area	Fully Confident		Section 4 and Section 5
- inpatient care	Fully Confident		Section 7
- specialist care e.g. CYP with learning disabilities or forensic CAMHS	Fully Confident		Section 7
Where New Models of Care are being tested is there a commitment to continue to invest LTP monies beyond the pilot?	Partially Confident		Section 7 - 7.3
Does the LTP evidence: a) commissioning practice and b) local operating procedures which promote and encourage prompt referrals and access to services? e.g. does the plan describe proactive work to support those working with CYP to promptly and appropriately refer to CYPMHS?	Partially Confident		Section 4 and Section 5 and Section 7 - 7.4
Does the LTP clearly set out, based on the best available evidence, the expected and/or intended impact of local prevention services on the wider pathway and on the outcomes for CYP using the services?	Fully Confident		Throughout - vision
Does the plan map out services provided directly by schools to support emotional wellbeing and MH? Are these co-ordinated with services commissioned by CCGs and Local Authority?	Fully Confident		Section 4 - 4.6 and Section 5 - 5.2
Does the LTP include work underway with adult MHS to link to liaison psychiatry in line with the requirements in the Five Year Forward View for Mental Health for CCGs to commission improved access to liaison mental health services?	Partially Confident		Section 4 and section 5
Does the LTP include joint agencies sustainability plans going forward beyond 2020/21?	Partially Confident		Section 6

4. Workforce	Rating	Overall confidence levels	Comments
Does the LTP include a multi-agency workforce plan or align with wider STP level workforce planning?	Partially Confident		Section 5 - 5.6 and Appendix 10 and 11
Does this include schools and colleges?	Partially Confident		Section 5 - 5.6 and Appendix 10 and 11
Does the workforce plan identify the additional staff required by 2020 and include plans to recruit new staff and train existing staff to deliver the LTP's ambition?	Partially Confident		Section 5 - 5.6 and Appendix 10 and 11
Does the workforce plan include CPD and continued training to deliver evidence based interventions (e.g. CYP IAPT training programmes), including resources to support this?	Partially Confident		Section 5 - 5.6 and Appendix 10 and 11
Does the plan include additional workforce requirements? E.g. to train and retain Wellbeing Practitioners for CYP and additional staff for CYP 24/7 crisis care and dedicated eating disorders services where this is not already in place?	Fully Confident		Section 5 - 5.6 and Appendix 10 and 11
Does the workforce plan detail how it will train staff in skills to work with children with specific needs e.g. children and young people with learning disabilities, autism or both, ADHD, and communication impairments?	Partially Confident		Section 5 - 5.6 and Appendix 10 and 11
Does the workforce plan detail the required work and engagement with key organisations, including schools and colleges, and detail how the plans will increase capacity and capability of the wider system?	Fully Confident		Section 5 - 5.6 and Appendix 10 and 11

5. Collaborative and Place Based Commissioning	Rating	Overall confidence levels	Comments
Does the LTP include concrete plans to develop and implement joint place based commissioning (between CCGs and specialised commissioning) for integrated urgent and emergency care, including admission avoidance?	Partially Confident		Section 7 - 7.3
Does the LTP include the CYPMH pathway across an appropriate footprint, demonstrating the interdependency of the growth of community services aligned with recommissioning inpatient beds, including plans to support crisis, admission prevention and support appropriate and safe discharge?	Partially Confident		Section 7 - 7.3
Is the role of the STP reflected in joint place-based commissioning plans?	Fully Confident		Section 7 - 7.3
Is there evidence of clear leadership and implementation groups in place to oversee progress of place based plans?	Fully Confident		Section 7 - 7.3

6. Health and Justice	Rating	Overall confidence levels	Comments
Does the LTP detail how it is ensuring that there is full pathway consideration for CYP in contact with Health and Justice directly commissioned services and services being commissioned through the CYPMH Transformation Team, including those:	Fully Confident		Section 4 - 4.3, Section 5 - 5.4 and Appendix 3
-within and transitioning to and from the Children and Young People Secure Estate on both welfare and youth justice grounds			
-receiving specialist or forensic CAMHS (specifically high risk young people with complex needs)			
-Interacting with liaison and diversion services			

-presenting at sexual assault referral centres (SARCS)
-in crisis care related to police custody

	Rating	Overall confidence levels	Comments
7. Children and Young People's Improving Access to Psychological Therapies (CYP-IAPT)			
Does the LTP evidence where CYP IAPT and its principles have been embedded across local CYP MHS in all sectors? These include:			
- collaboration and participation			
- evidence-based practice			
- routine outcome monitoring with improved supervision	**Fully Confident**		Section 4 - 4.11 and Section 5 - 5.5
Are there local arrangements in place to support the participation of staff from all agencies in CYP IAPT training, including salary support? Does it include staff who are in other sectors than health?	**Fully Confident**		Section 4 - 4.11 and Section 5 - 5.5
Are there sustainability plans for CDP to ensure existing and new staff continue to be trained in evidence based interventions?	**Partially Confident**		Section 4 - 4.11 and Section 5 - 5.5
8. Eating Disorders	Rating	Overall confidence levels	Comments
Does the LTP identify current performance against the Eating Disorder Access and Waiting Time standards and show improvement from the baseline measure?	**Fully Confident**		Section 4 - 4.12, Section 5 - 5.1 and Section 7 - 7.4.7
Where relevant, does the plan clearly state which CCGs are partnering up in the eating disorder cluster?	**Fully Confident**		Section 4 - 4.12 and Section 5 - 5.1
Where in place, is the community eating disorder service (CEDS) in line with the model recommended in NHS England's commissioning guidance?	**Fully Confident**		Section 4 - 4.12 and Section 5 - 5.1
Is the CEDS signed up to a national quality improvement programme?	**Fully Confident**		Section 4 - 4.12 and Section 5 - 5.1
9. Data - access and outcomes	Rating	Overall confidence levels	Comments
Does the LTP recognise the requirement for all NHS-commissioned (and jointly commissioned) services, including non-NHS providers, to flow data for key national metrics in the MH Services Data Set (MHSDS)? Does it set out clear expectations on all commissioned providers to flow data directly or via a lead information provider?	**Fully Confident**		Section 7 - 7.5
Does it set out the extent and completeness of MHSDS submissions for all NHS-funded services across the area, and where there are gaps set out a plan of action to improve that data quality?	**Fully Confident**		Section 7 - 7.5
Is there evidence local areas are implementing routine use of outcomes monitoring as recommended by CYP IAPT principles? And is there evidence of a plan to increase the number of paired scores in the MHSDS?	**Fully Confident**		Section 7 - 7.5
Is there evidence in the LTP that data on key ambitions like access (and ED) are routinely monitored and used?	**Fully Confident**		Section 7 - 7.5
Is there evidence of the use of local/regional data reporting and use to enhance local delivery e.g. local CYPMH dashboards?	**Fully Confident**		Section 7 - 7.5
Is there evidence the Clinical Network or other expertise have been part of discussions on improving data and reporting?	**Fully Confident**		Section 7 - 7.5
Does the LTP include evidence that all providers commissioned by the CCG are flowing accurate data?	**Not confident**		Section 7 - 7.5
If not is there a plan described to ensure this happens?	**Fully Confident**		Section 7 - 7.5
10. Urgent & Emergency (Crisis) Mental Health Care for CYP	Rating	Overall confidence levels	Comments
Does the LTP identify (a) that there is a dedicated 24/7 urgent and emergency mental health service for CYP and their families in place or (b) that there is a commitment with an agreed costed plan, clear milestones, and timelines in place to provide a dedicated 24/7 urgent and emergency mental health service for CYP and their families?	**Partially Confident**		Section 5 - 5.3
If no, does the LTP identify that there is a commitment with an agreed costed plan, clear milestones, and timelines in place to provide a dedicated 24/7 urgent and emergency mental health service for CYP and their families?	**Partially Confident**		Section 5 - 5.3
Is there evidence that reasonable adjustments are being made to ensure there is appropriate urgent and emergency (crisis) mental health care for disabled children and young people particularly those with learning disabilities, autism or both?	**Partially Confident**		Section 5 - 5.3
Is there evidence that the urgent and emergency mental health care for CYP has locally agreed KPIs, access and waiting time ambitions and the involvement of CYP and families, including monitoring their experience and outcomes?	**Partially Confident**		Section 5 - 5.3
11. Integration	Rating	Overall confidence levels	Comments
Does the LTP include local delivery of the Transition CQUIN and include numbers of expected transitions from CYPMHS and year on year improvements in metrics?	**Fully Confident**		Section 5 - 5.9
12. Early Intervention in Psychosis (EIP)	Rating	Overall confidence levels	Comments
Does the LTP identify an EIP service delivering a full age-range service, including all CYP over the age of 14 experiencing a first episode in psychosis and that all referrals are offered NICE-recommended treatment (from both internal and external sources)?	**Fully Confident**		**Section 3 - 3.2**
13. Green Paper	Rating	Overall confidence levels	Comments
Has the site applied to be a trailblazer site?	**Not confident**		**Section 5 - 5.2**
If not, is there a plan to apply in future years?	**Fully Confident**		**Section 5 - 5.2**
Is there evidence of how this will integrate with the existing transformation plan?	**Fully Confident**		**Section 5 - 5.2**
14. Other	Rating	Overall confidence levels	Comments
The LTP is a five-year plan of transformation. Does the plan include:			
- a transformation road map			
- examples of projects which are innovative and key enablers for transformation			
- examples of how commissioning for outcomes is taking place?	**Partially Confident**		Section 7
Does the plan highlight key risks to delivery, controls and mitigating actions? E.g. workforce issues, procurement of new services not being successful or delayed, issues related to MHSDS and flow of local data? Where risk had been identified is it highlighted within this plan?	**Fully Confident**		Section 8
Does the plan highlight innovation that can be shared as 'best practice'? In particular: digital innovation that is used with CYP, parents and carers, schools and colleges and other partners as a tool for tackling stigma, and promoting MH prevention and treatment?	**Fully Confident**		Section 7 - 7.2
Does the plan state how the progress with delivery will be reported, encouraging the transparency in relation to spend and demonstration of outcomes?	**Fully Confident**		Section 7
Does the plan show how funding will be allocated throughout the years of the plan?	**Fully Confident**		Section 7